


"SAMPLE"

Consent for the Release of Police Information


Applicant Information			
Last Name SMITH		Given Name 1 JANE	Given Name 2 SUE
Gender <input type="radio"/> Male <input checked="" type="radio"/> Female	Date of Birth (yyyy-mm-dd) 1999-03-15	Current Address 1234 River St.	
City Meadow Lake		Province SK	Postal Code (A9A 9A9) S9X 1H6
Place of Birth Meadow Lake		Usual First Name or Alias JANE	Telephone Number (Include area code) 306-236-XXXX
Name at Birth JANE THOMPSON		Maiden Name or any Other Last Name THOMPSON	
		Previous Names or Legally Changed Names	

Previous Addresses			
Provide previous addresses if less than 5 years at current address.			
Address		City	Province
12 5th St W		Meadow Lake	SK
			Postal Code (A9A 9A9) S9X 1H6

Consent	
<p>Important - Informed Consent (provided by the individual): As an individual providing informed consent to have these sources of police information reviewed and disclosed, it is important that you understand the nature of the information that may be contained in them. By agreeing to allow your personal information to be disclosed to a prospective employer or organization, you acknowledge that you understand that your suitability could be determined based on the information disclosed. The suitability criteria are established and controlled by the employer or the organization - not the police agency or authorized body conducting the checks. The police agency or authorized body is not involved with, or responsible for, decisions that are made by the employer or organization.</p>	
Signature of Applicant	
<p>I consent to a search of all records and information available at the time the search is conducted, including non-conviction information, charges before the courts, findings of guilt or convictions and court orders registered in my name in the National Repository of Criminal Records and local records available to the police service. I understand that if information or a possible record exists, it will not be disclosed until identification has been confirmed by either myself or by fingerprints.</p>	
Signature 	Date of Consent (yyyy-mm-dd) 2023-04-03

Requesting Organization			Fingerprint
<input type="checkbox"/> Record Check results will be picked up in person by the applicant			For card scan submissions only.
Identity of the organization that is requesting and should receive the results of the record checks.			
Name of Person or Organization	Address		
City	Province	Postal Code (A9A 9A9)	

Waiver for Consent of Release of Information to Third Party		
<p>I consent to the release of any and all information from available records to the authorized person of the above indicated Organization/Company/Firm.</p>		
Signature	Date (yyyy-mm-dd)	Finger

Type of Record Check Required			
To be completed by the applicant (initial type of record check being requested).			
Type	Description	Additional Requirements	Initial
Name-Based Criminal Record Check	A query, based on name and date of birth, of active criminal files in the RCMP National Repository of Criminal Records. Used to determine the possible existence of a criminal record. Generally used as a preliminary search only to determine if a Fingerprint-based Criminal Record Check may be required. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems.	<input type="checkbox"/> N/A	
Fingerprint-Based Criminal Record Check	A fingerprint-based search of the RCMP's national repository of fingerprints and criminal record information. The results of the search will produce a document that includes criminal record information where the identity of the applicant has been verified by fingerprints.	<input type="checkbox"/> N/A	
Vulnerable Sector Check	A Vulnerable Sector Check is the most comprehensive type of check. It includes a query based on name and date of birth of a local police agency's records management system, commonly referred to as a local indices check, in addition to queries of CPIC Identification, Investigative, and Intelligence Data Banks. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems.	<input type="checkbox"/> Form 3923 completed and attached	
Declaration of Criminal Records	This will result in the RCMP detachment providing a list of all of the criminal convictions and related information that are included on the criminal record on CPIC. This may only be provided by the detachment where the applicant lives.	<input type="checkbox"/> Form 6359 completed and attached	

Identification Provided			
To be completed by the RCMP employee.			
Applicant Identification Type 1	Applicant Identification Type 2	RCMP Employee Name	HRMIS Number

2 pieces of ID are required when submitting the application.
(Valid driver's license and Sask Health Card)